

**Paul Bunyan Education Cooperative
Board of Delegates MINUTES
Friday, November 13, 2015
11:30 am
WESB Room 308**

The Paul Bunyan Education Cooperative (PBEC) Board of Delegates met on Friday, November 13, 2015 at 11:30 am at the PBEC Conference Room in the Washington Educational Services Building (WESB), Brainerd, MN. Mike Erholtz served as chair.

Present: Garny Gaffey, Mike Erholtz, Tom Haglin, Bob Gross, Jamie Skjevland, Bob Sandin, Cathy Bettino, Cindi Hills, Bernie Novak, Mike Malmberg, Heidi Hahn and Kim Huether.

Absent: Chris Lindholm, Scott Mudgett

Meeting was called to order at 11:40 am

Introductions were held.

Moved and seconded approval of the Agenda and the April 10, 2015 Minutes. Carried.

Heidi Hahn shared a video clip from the President of National Education Association.

The board reported highlights from their respective districts including:

- Pillager: Facility study, organizational study, sped costs are lower than state average
- PR-B: Community Celebration Orphan Train, mobile technology pilot through NJPA, Mental Health contract in place, financial award recipient, Building and Grounds recognition, Superintendent search process to replace Supt. Bettino (12 years)
- Aitkin: still struggling from July storm, additional technologist hired, transitioning to MACS, 1.5 million damage to computers, library books, structural damage, Legobots, new robotics group, 3D printer, individual study time offered 8th hour, looking at potential drone class, consulting firm hired to gather information for long range plan, another principal hired at high school, grant received from Dept. of Justice for part-time law enforcement in building
- CI: Amazing leadership, technology coach through grant, 3D printer, Lego robots, teacher presenters at TIES, taking proactive measures to the teacher shortage including recruitment video and brochure, principals to recruit at colleges
- PL: Culture changing in buildings, new administration at the Mid Level, teacher contracts done without union steward, went well with trust on both sides, career pathways progress continuing education within groups of schools in region, technology integrationist and curriculum director focus on chrome books
- Brainerd: long range facility planning, community profile meeting with recommendations presented by May, new Director of Technology hired, approved process to hire superintendent, staff development tremendous, applaud and appreciate quality teachers with the challenges they and students face, how to retain them.
- PBEC: Para to teacher sped co-hort through SCSU has 30 participants with six more months and then student teaching. Helping to recruit and grow within the districts, Heidi Hahn named Brainerd Educator of the Year.

Compliance and Monitoring: PBEC is on the fiscal monitoring schedule for 2016-17 and will also have the MDE review of due process compliance. Preparations are being made and trainings are being held in preparation.

Pillager school district is a recipient of an award for no fiscal citations.

Overview of Third Party Billing: A power point handout was given to the board providing some history of third party billing, showing historical revenue along with changes in billing for mental health services. Contracts are now in place in all districts with Northern Pines as the provider. PBEC has been billing since 2001. We are the second largest biller in the state behind a school in the metro.

Continuous Improvement Plan: A handout was provided detailing the Continuous Improvement Plan that the PBEC staff has been drafting. January 8, 2016 staff will take half of the day to continue working on the plan covering three basic goals: achievement gap reduction, post-secondary data and capacity building. It was suggested to consider changing "capacity" to "knowledge". The other half of the day will be training on adult learning styles and behavior.

New Business: The Brainerd Dispatch made a \$500 donation to PBEC as part of their Culture and Climate Improvement Plan. They won a contest that enabled them to give back to the community. Moved and seconded to accept donation. Carried.

Next Meeting Date: The next meeting date will be Friday, April 8, 2016, noon – 1:30 p.m.

The meeting adjourned at 12:57 pm

Kim Huether, Secretary

Handouts:

- Minutes from April 10, 2015
- Fiscal Monitoring Schedule
- Six-Year Review Cycle for Local Educational Agencies
- Third Party Billing PowerPoint
- PBEC Continuous Improvement Plan
- Copy of check donation from Brainerd Dispatch